

# BRIARWYCK

## Pool Key Request Form

(Please Print)

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone Number: \_\_\_\_\_

Mobile/Cell Number: \_\_\_\_\_

Email: \_\_\_\_\_

**Select one of the following:**

- New Key (New Homeowners Only)
- Replacement Key(s) (Lost or Damaged - \$25 fee per key)
- Additional Key(s) (\$25 fee per key)



- The Gate Key and all activity it generates is the responsibility of the homeowner.
- The Gate Key is valid as long as you live in Briarwyck and is subject to being terminated if pool rules are violated or association account is not in good standing.
- If and when you sell your home, your Gate Key must be returned to the FirstService Residential Management Company office prior to closing.
- **If lost or stolen, a replacement Gate Key is \$25.00.**
- If you lose your gate card, contact FirstService Residential Management Company at 817-380-7000.

By accepting and using the gate card, you agree to abide by the homeowners association rules, including the fee and assessment charges listed above, and the pool rules. You also agree not to duplicate or share the key.

**Homeowner Signature:** \_\_\_\_\_

**RETURN COMPLETED FORM TO:**

**BY MAIL:**

Attn: FW Reservations  
9800 Hillwood Pkwy, Suite  
210 Fort Worth, TX 76177

**BY FAX:**

Attn: Fort Worth  
Reservation Fx:  
(817) 380-7011

**BY EMAIL:**

fwreservations.tx@fsresidential.com  
\* Must have signature

Card Number(s) Issued: \_\_\_\_\_ Date Card(s) Issued: \_\_\_\_\_